



Alkira
Secondary College

Personalised learning for all. Respect for the individual learner.

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INTERNET USAGE POLICY

Rationale:

Discriminate and effective use of the internet provides students with unprecedented opportunities to obtain information, engage in discussion, and liaise with individuals, organisation and groups world-wide so as to increase skills, knowledge and abilities.

Aims:

- To improve student learning outcomes by increasing access to world-wide information.
- To develop skills in discriminate and appropriate internet and computer usage.

Implementation:

- Our College actively supports access by students to the widest variety of information resources available, accompanied by the development of the skills necessary to filter, analyse, interpret and evaluate information encountered.
- All students and staff at our College will have censorship filtered internet and email access. All students and staff will have their own password protected internet account and log on. Such access is a privilege that infers responsibility, and not simply a right to be expected.
- Students will be held responsible for all activity that occurs under their log-in and password.
- Student behaviour when using College computers and networks, when using the internet and e-mail, and when engaging in any activity with College computers must be consistent with College expectations
- An IT technician will be appointed, who will liaise with staff and the technical support technician to manage all e-mail access, maintenance of the College's web site, web filters, and all other issues related to internet access by students.
- The College undertakes to ensure that information published on the Internet by students or the College is of a high standard, and meets legal requirements and standards of general practice within the community in relation to copyright, safety and decency.
- Guidelines on access rights will be defined for different user levels. Restricted access shall be available to guest users for specific purposes only (e.g. Casual Relief Teachers)
- Consequences of publishing, accessing or failing to notify the coordinator of inappropriate material shall include the removal of access rights.
- Signed parent and student consent (see attached) is required to be completed in order to gain access to the internet, or to publish work, photos or videos on the internet.
- Privacy of students, parents, staff and other users must be recognised and respected at all times. Student's will only identify themselves on the internet by their first name and last initial.
- Staff are expected to utilise and integrate technologies, including on-line learning opportunities, into their programs for all students.
- The College will provide appropriate professional development and support for all staff.
- Costs associated with personal internet usage will be borne by students.

Evaluation:

This policy will be reviewed as part of the College's three-year review cycle.

This policy was last ratified by School Council in **June 2016**

INTERNET USAGE / EMAIL CODE OF PRACTICE

Student Agreement

I agree to use the Internet and email at our school in a responsible manner for purposes stated by my teacher.

- I understand that I will be allocated a personal log-in and a password and I will be responsible for all activity that occurs under my log-in and password. I will therefore not provide my log-in or password details to others.
- I will not use the internet or networks at College to access web pages, computer files, newsgroups, chat groups or other materials that would be considered offensive in the judgement of the college, or infringe the Student Code of Conduct.
- I will be courteous and use appropriate language when communicating on the internet, and will report to the teachers any instances of inappropriate communication to me.
- I will accept responsibility in regard to copyright protected material and plagiarism. I will not download and redistribute software, games, music, graphics, videos or text unless authorised to do so by the copyright owner, and will not attempt to present somebody else's work as my own.
- I will not reveal personal information including my internet password/s to others, and will not distribute names, addresses, credit card details or telephone numbers of myself or others via the Internet or College network unless required by the College to do so.
- Consistent with the Student Code of Conduct, I will be denied all access to College computers and or the Internet for a time to be determined by the College and may face further disciplinary action consistent with the Student Code of Conduct, if I violate any of the terms of this agreement

STUDENT NAME:

STUDENT SIGNATURE:

DATE:

Parent/Guardian Agreement:

I understand the College will provide adequate supervision and that steps have been taken to minimise risk of exposure to unsuitable material.

I do/do not consent to my child using the Internet at College for educational purposes in accordance with the Student Agreement above.

I do/do not consent to my child having their first name (last initial) published on the College's Internet site.

I do/do not consent to my child having their picture published on the College's Internet site.

I do/do not consent to my child corresponding with others, using email.

PARENT NAME:

PARENT SIGNATURE:

DATE:

Evaluation:

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