



Alkira
Secondary College

Personalised learning for all. Respect for the individual learner.

15 Nurture Avenue, Cranbourne North 3977
PO Box 4314, Narre Warren South 3805
Victoria, Australia
Phone: 5991 3500 Fax: 5991 3599
Email: alkira.sc@edumail.vic.gov.au
Website: www.alkirasecondarycollege.com.au

MEDICAL EMERGENCIES POLICY

Rationale:

To support students, staff and others requiring a medical emergency.

Aims:

To ensure schools respond appropriately to emergency medical situations.

Policy:

College staff must:

- Immediately contact emergency medical services in emergency situations (Call 000)
- Be familiar with the College's emergency procedures including those related to excursions.

Emergency response

In a medical emergency, staff should take emergency action without waiting for parent/guardian consent (if the incident relates to a student). Delays in these circumstances could compromise safety.

Once the action has been taken, staff should notify:

- Parents/guardians or the student's emergency contact (if the incident relates to a student)
- The Department's Security Services Unit on (03) 9589 6266.
- The College Principal or delegate

Examples: An emergency response may be required if the:

- Parents/guardians or emergency contact delay collecting the student
- Student's health and safety starts to deteriorate.

Non-emergency response

Staff providing first aid may assess that an emergency response is not required, but medical advice is needed. In these circumstances, the College should ask the parents/guardians or emergency contact person to collect the student and recommend that advice is sought from a medical practitioner.

Example: This response would apply if a student:

- Receives a blow to the head but there are no signs of concussion
- Reports persistent aches and pains.

Emergency assistance may then be required.

Not-for-resuscitation order

When students have a Not-For-Resuscitation (NFR) order as part of their palliative care to manage a deteriorating and life-threatening condition, the first aid response:

- Should be documented in the Student Health Support Plan
- Must immediately contact an ambulance.

Note: It is not the role of the College and College staff to:

- Make a decision about medical prognosis
- Determine whether the point of the Not-For-Resuscitation order has been reached.

Accompanying students

Upon the principal's discretion a staff member may accompany a student transported by emergency services when one or more of the following applies:

- A parent/guardian or emergency contact person cannot do so
- The age or development of the student justifies it
- The student chooses to be accompanied
- Alternative supervision for remaining students can be arranged.

Accompanying students: private vehicle

On the rare occasion when a College staff member has to transport a student to emergency care (such as when an ambulance is not available), at least two adults should accompany the student to ensure the:

- Driver is not distracted
- Student can be constantly supervised.

Evaluation:

This policy will be reviewed as part of the College's three-year review cycle.

This policy was last ratified by School Council in **June 2016**