



**Alkira**  
Secondary College

*Personalised learning for all. Respect for the individual learner.*

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## MOBILE TECHNOLOGIES POLICY

### **Definition:**

Mobile technologies include any form of transportable technologies which can be used for storage, communication and learning in the College environment. This includes, but is not limited to, mobile phones or other communication devices, iPod or other music players, digital cameras, notebook computers, hand held game consoles, etc.

### **Rationale:**

Mobile technologies are important modern day communication tools, essential in providing a safe and effective school environment; however, they can easily be improperly used, lost or damaged and must therefore be effectively managed.

### **Aims:**

To utilise the benefits of mobile technologies whilst managing the problems they can potentially cause.

### **Implementation:**

- Teachers in charge of all excursions and trips involving students must ensure the College's mobile technologies or similar appropriate communications devices accompany each trip.
- Staff returning mobile technologies are responsible for ensuring that they are recharged and in working order.
- Mobile technologies are not to be used for private calls, with the exception that staff are permitted to contact families during overnight excursions or if an excursion is returning late.
- Students are not to use the College's mobile technologies without permission from the Teacher in Charge.
- Staff will be kept informed of Department of Education information relating to health effects of using mobiles.
- The does not accept responsibility for lost or damaged student mobile technologies.
- Students have sole responsibility for the safe and secure storage of the technologies.
- Mobile technologies owned by students and staff are brought to College at their own risk.
- Staff and students' mobile technologies must not be brought to classes, meetings, assemblies, carnivals or similar organised activities unless requested by staff or the leadership team. They must be used for educational purposes only and under the direction of a teacher.
- When permission is given for their use, mobile technologies and students using them must not cause disruptions to classes or individuals, and must not cause a nuisance to the smooth running of the College.
- Students are not allowed to record conversations or events or take pictures without the express consent of those affected.

- Students misusing personal mobile technologies at College or causing a nuisance will be requested to hand them over to the teacher. Failure to comply with this reasonable request may result in a consequence. All confiscated mobile devices will be placed in a safe storage location at the front office and registered. The student will be able to sign their phone out at the end of the College day.
- Mobile technologies must be switched off at all times, unless directed otherwise by a teacher.
- The Principal may revoke a student's privilege of bringing or using mobile technologies whilst at the College.
- The College reserves the right to prohibit students from bringing mobile phones into certain spaces or during certain activities e.g. science rooms, exam rooms, physical education classes, change rooms etc.

**Evaluation:**

This policy will be reviewed as part of the College's three-year review cycle.

This policy was last ratified by School Council in **June 2016**